

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

July 13, 2023

MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:00 p.m., Thursday, July 13, 2023, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday July 12, 2023, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Kassandra Newell Janie Thompson
Dr. Juanita Krittenbrink Dr. David Von Tungeln
Lori Burns

Redlands Community College Board of Regents absent:

Lynda McColl Dr. Rhys Cole

Redlands Community College personnel present:

Jena Marr, Interim President
Jack Bryant, President
Annie Pearson, Dean of Academics
Dayna Rowe, Executive Director of External Affairs
Kim Andrade, Director of Human Resources
Dr. Julie Flegal-Smallwood, Director of the NASNTI STEM (Part A) Grant
Eli Zucksworth, Director of Institutional and Student Compliance
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Marcia Shottenkirk, Professor of Liberal Studies | Department Head of Liberal Arts | Director of Service-Learning
Charli Mackey, Administrative Assistant/Nursing Advisor for Nursing and Allied Health
Kenzi Hull, Executive Assistant to the President

Guests present:

None

Regent Thompson called the meeting to order at 7:00pm. Roll call established the presence of a quorum with five (5) Regents present: Janie Thompson, Dr. David Von Tungeln, Dr. Juanita Krittenbrink, Lori Burns and Kass Newell.

Dr. Von Tungeln made a motion, seconded by Regent Newell to approve the minutes of the June 8, 2023 Board of Regents Meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Interim President Marr presented the Regents with the June financial update.

Interim President Marr updated the Board that our Veterans Upward Bound program, along with UCO, was the recipient of a proclamation from Governor Stitt for their work with our veterans.

Interim President Marr updated the Regents on an article on the nursing program that ran in the Oklahoma Nursing Times and announced that Eli Zucksworth would be filling President Bryant's seat on the Campus Safety and Security Taskforce.

Interim President Marr asked for a vote to approve/disapprove adopting Policy 432-Employee Longevity Pay. Dr.

Krittenbrink made a motion, seconded by Newell to approve adopting Policy 432-Employee Longevity Pay. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Interim President Marr updated the regents on President Bryant's retirement gala September 28, 2023. There will be live and silent auctions along with different levels of sponsorship.

Interim President Marr asked for a vote to approve/disapprove grant application to the Mary K. Ashbrook Foundation. Regent Burns made a motion, seconded by Dr. Krittenbrink to approve the grant application to Mary K. Ashbrook Foundation. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Interim President Marr updated the Regents on the Phase II of the Campus Facelift project.

Interim President Marr updated the Regents on the upcoming 2023 Regents Education Program Wednesday October 11, 2023.

Interim President Marr gave the Regents an update on Personnel.

New Hires:

- Carl Walls – Webmaster (starts 7-17-2023)
- Jennifer Garcia – Administrative Assistant for the GOALS Grant (starts 7-5-2023)
- Trent Troxell – Assistant Coach for Men's Baseball (starts 8-1-2023)

Re-Hire:

See attached list

Resignation:

- Bailey Trammell – Coordinator of Strategic Partnerships/Coordinator of Title IX (Last Working Day 6/29/2023)
- Justin Dupris – General Maintenance Worker/Team Leader (Last Working Day 6/29/2023)
- Adam Moore – Locksmith and General Maintenance Worker (Last Working Day 7/13/2023)
- Mary Stiles-Education Specialist for Upward Bound (Last Working Day 7/28/2023)

Regent Newell made a motion, seconded by Dr. Von Tungeln to approve the Interim President's Report. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Regent Burns made a motion to approve the revised job description for the position of President for Redlands Community College. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Dr. Krittenbrink made a motion, seconded by Regent Newell to choose to Interview Jena Marr, continue her appointment as interim President and open a state search. The committee developed 5 questions that will serve as the first interview for those that apply. They will open up the position for 5 days. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: Burns

Dr. Von Tungeln updated the board of the committees recommendations of additions to the President's Job Description. Regent Newell made a motion, seconded by Dr. Krittenbrink to post the updated job description for President of Redlands Community College. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

New Business: None

At 7:36 pm, Regent Newell made a motion, seconded by Regent Burns to adjourn the meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Chairperson Dr. Juanita Littenber Date 9/7/23
Secretary David Von Tungeln Date 9/7/23