

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

October 19, 2023

## MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:00 p.m., Thursday, October 19 2023, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday October 18, 2023, in prominent public view at the location of the meeting and on the College website, [www.redlandsgcc.edu](http://www.redlandsgcc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Kassandra Newell	Dr. David Von Tungeln
Dr. Juanita Krittenbrink	Lori Burns
Janie Thompson	Dr. Rhys Cole

### Redlands Community College Board of Regents absent:

Lynda McColl

### Redlands Community College personnel present:

Jena Marr, President  
Annie Pearson, Vice President for Academic Affairs  
Dayna Rowe, Executive Director of External Affairs  
Dr. Julie Flegal-Smallwood, Director of the NASNTI STEM (Part A) Grant  
Eli Zucksworth, Director of Athletics/Institutional and Student Compliance/Coordinator of Title IX  
Kendra Horner, Controller  
Dr. Jalelah Abdul-Raheem, Professor of Nursing/Department Head of Nursing and Allied Health  
Monica Bowie, Professor of Nursing  
Troy Milligan, Coordinator of Institutional Research & Effectiveness  
Elise McCauley, Professor of Speech and English  
Suzanne Rooker, Director of Learning Resources Center  
Kenzi Hull, Executive Assistant to the President

### Guests present:

Whitney Herzog-Scimeca

Regent Thompson called the meeting to order at 7:00pm. Roll call established the presence of a quorum with six (6) Regents present: Janie Thompson, Dr. David Von Tungeln, Dr. Juanita Krittenbrink, Lori Burns, Dr. Rhys Cole and Kass Newell.

Dr. Von Tungeln made a motion, seconded by Dr. Cole to approve the minutes of the September 7, 2023 Board of Regents Meeting. Those voting for the motion: Regents Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None Those abstaining: Thompson (absent at September 7<sup>th</sup> Board Meeting)

President Marr presented the Regents with the September financial update.

President Marr updated the Board on a "Thank-You" from El Reno Main Street for Redlands participation in Burger Day.

President Marr updated the Regents on a blog written by Troy Milligan on evisions.com regarding the move to Ellucian Colleague software.

President Marr asked Jake Winkler from Arledge and Associates to present the draft external audit. Their officer experience unexpected turnover last week and they were unable to finish the official audit. The official audit will be voted on at the November 9<sup>th</sup> Board Meeting. Mr. Winkler let the board know he met with the finance committee prior to the Board meeting and let everyone know it's a clean audit with no findings.

Elise McCauley gave the Regents an update on what the Faculty Senate has been working on. She thanked President Marr for hosting a faculty appreciation luncheon on November 10<sup>th</sup> to thank Faculty for their hard work with the transition to Ellucian Colleague. She let the board know 10 people from Redlands Community College are attending the Davinci Institute Fall Forum Friday October 20, 2023.

Suzanne Rooker, Vice President of Staff Association, gave the Regents an update on what the Staff Association has been working on. She let the board know they have been working on reviewing the policy and procedures manual. She updated them about the spirit week that is being held in conjunction with the Student and Staff Activities Committee the last week of October..

President Marr asked for a vote to approve/disapprove changing the starting time of future Redlands Community College Board of Regents Meetings. Regent Burns made a motion, seconded by Dr. Krittenbrink to move the starting time of future Board of Regents Meetings from 7:00pm to 4:00pm. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

President Marr asked for a vote to approve/disapprove entering into a contract with Metro Sign Corporation in the amount of \$88,340 to replace the digital sign at the main entrance to campus. Dr. Krittenbrink made a motion, seconded by Regent Burns to approved entering into a contract with Metro Sign Corporation in the amount of \$88,340. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

President Marr asked for a vote to approve/disapprove entering into a contract with Peak Uptime in the amount of \$59,284.62 for subscription services that cover maintenance and support to network switches on campus. Dr. Cole made a motion seconded by Regent Newell to approve entering into a contract with Peak Uptime in the amount of \$59,284.62 for subscription services that cover maintenance and support to network switches on campus. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

President Marr updated the Regents of a letter of intent she received for a possible land lease of Country Club frontage land.

President Marr asked for vote to approve/disapprove changes to Policy 304 Payroll and Payroll Deductions. Dr. Von Tungeln made a motion, seconded by Regent Newell to approve the changes as presented to Policy 304. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

President Marr asked for a vote to approve/disapprove Associate of science in Applied Technology-Allied Health option, Surgical Technology emphasis-Notification of Modification to OSRHE. Troy Milligan updated the Regents on the changes recommended from Curriculum Committee. Dr. Krittenbrink made a motion, seconded by Regent Burns to approve changes as presented to the AAS in Applied Technology-Allied Health option, Surgical Technology emphasis. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

President Marr asked for a vote to approve/disapprove giving Redlands Community College employee a one-time holiday stipend payable on the November 2023 pay period for an estimated amount of \$164,000 for all fund types. Dr. Cole made a motion, seconded by Dr. Krittenbrink to approve a one-time holiday stipend payable on the November 2023 pay period for an estimated amount of \$164,000 for all fund types. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

President Marr updated the Regents on the Retirement and Fundraising Gala hosted on September 28, 2023 to honor President Emeritus Jack Bryant and raise funds to build our Soccer Stadium. The amount raised was \$71,093.

President Marr gave the Regents an update on Personnel.

**New Hire:**

- Jon Fields-Executive Vice President (Started 10-2-23)
- Mollie Grogan-Administrative Assistant/Nursing Advisor for Nursing and Allied Health (Started 9/20/2023)

President Marr asked the Regents and audience members to join her to tour the updated Nursing Skill Lab and Nursing Sim Lab in the Dr. Bill S. Cole Nursing Building. Dr. Jalelah Abdul Raheem and Monica Bowie gave everyone a tour then returned back to the Regents Room.

Dr. Von Tungeln made a motion, seconded by Dr. Cole to approve the President's Report. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

**New Business:**

President Marr updated the Regents that the Foundation Board has hired consultant Bethany Reid to perform a Capital Campaign feasibility study. She will be reaching out to Board Members to interview them.

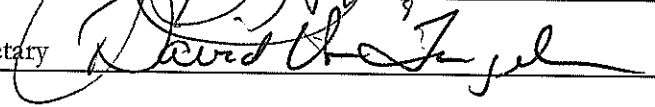
At 8:14 pm, Dr. Krittenbrink made a motion, seconded by Regent Newell to adjourn the meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole, and Newell. Those voting against the motion: None

Chairperson



Date 11/13/2023

Secretary



Date 11/14/2023

