

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

October 11, 2018

MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, October 11, 2018, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday October 10, 2018, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Janie Thompson
Richard Ruhl
Dr. Kent Carder

Dr. Juanita Krittenbrink
Jim Kitch

Redlands Community College Board of Regents absent:

Dr. David Von Tungeln
Lynda McColl

Redlands Community College personnel present:

Jena Marr, Executive Vice President of Campus Administration and Finance
Rose Marie Moore, Chief Academic Officer
Dayna Rowe, Director of Public Communications, Marketing, Alumni and Foundation
Curtis Brabham, Chief Technology Officer | Campus & Information Security
Kim Andrade, Director of Human Resources
Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor
Eli Zucksworth, Athletic Director | Coordinator of Fitness Training | Head Athletic Trainer | Accreditation Liaison Officer
Zachary Gutmann, Professor of Chemistry and Sciences
Kendra Horner, Controller
Kenzi Hull, Executive Assistant to the President

Chairman Ruhl called the meeting to order at 7:00 p.m. Roll call established the presence of a quorum with five (5) Regents present: Chairman; Ruhl, Vice Chairman; Dr. Kent Carder, Secretary; Jim Kitch, Janie Thompson; and Dr. Juanita Krittenbrink.

Announcements: President Bryant announced the passing of former colleague David Warren. The college will be taking up a donation in honor of him to donate to Sacred Heart.

Guests Present:

Dan Bledsoe
Qihua Zhang

Dr. Carder made a motion, seconded by Regent Thompson, to approve the minutes of the September 13, 2018 Board Meeting. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

Jena Marr presented the Regents with the September financial update.

President Bryant updated the Regents on a Thank You from Francis Tuttle to Sharon Riley for her outstanding presentation at their College and Career Information Night.

President Bryant updated the Regents on the OACC award winners. Zach Gutmann won the Gift award and gave a brief overview of his submission. Charli Mackey won Outstanding Support Staff, Kim Andrade won Outstanding Professional Employee, and Mike Tabor won Outstanding Faculty.

Dan Bledsoe with Finley and Cook updated the Regents on the external audit. He said it was a clean audit with no issues. Dan commended VP Marr and her staff for working so well with them. Dr. Carder made a motion, seconded by Regent Kitch to approve the external audit. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

Zach Gutmann updated the Regents on what the Faculty Senate is working on. At their September 21 meeting, they had a serious discussion about having the DELT committee serve as a Standing Institutional Committee. President Bryant said those changes can be made in the procedures section and won't require a vote of the board. A few committees gave reports. The next meeting will be October 26 at 10:30am.

President Bryant asked for a vote to approve/disapprove policy revisions on Policies:

1. Policy 402 Insurance
2. Policy 408 Chronic Communicable Diseases - Employees
3. Policy 418 Adjunct Faculty Positions
4. Policy 302 Purchasing Guidelines
5. Policy 304 Payroll and Payroll Deductions
6. Policy 201 Institutional Councils and Committees Structure

President Bryant let the board know that Policy 201 did not need to be voted on.

Regent Kitch made a motion, seconded by Dr. Krittenbrink to approve policies 402, 408, 418, 302, and 304. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

Dayna Rowe updated the Regents on the new Redlands Community College website.

Dayna Rowe updated the Regents on the Foundation Dollars for Scholars event October 4 and the Annual Distribution of Funds from the Oklahoma City Community College Foundation.

Rose Marie Moore updated the Regents on Program Modifications from the Curriculum Committee and asked for a vote to approve or disapprove each item.

AA-Business Administration- COL1111-College Success was added as a degree requirement, which resulted in an increase from 61 to 62 total hours. SPCH2313 & HUM2613 were removed as optional courses under the Selected Gen Ed section. Dr. Krittenbrink made a motion, seconded by Regent Kitch to approve the AA-Business Administration Program Modifications. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AAS-Business Administration Technology- COL1111-College Success was added as a degree requirement, which resulted in an increase from 60 to 61 total hours. Dr. Krittenbrink made a motion seconded by Regent Thompson to approve the AAS-Business Administration Technology Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

Certificate of Mastery-Enterprise Development- The changes consisted of removing ACCT1073 and CMSC1113 from the degree plan. Regent Kitch made a motion seconded by Dr. Carder to approve the Certificate of Mastery-Enterprise Development Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AA-Criminal Justice- CMSC1223 was removed from degree plan and replaced with COL1111-College Success which resulted in a decrease from 64 to 62 total hours. Regent Kitch made a motion seconded by Regent

Thompson to approve the AA-Criminal Justice Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AAS-Criminal Justice- CMSC1223 & ENGL2033 were removed from degree plan and COL1111-College Success was added which resulted in a decrease from 64 to 62 total hours. Dr. Krittenbrink made a motion seconded by Regent Kitch to approve the AAS-Criminal Justice Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AA-Psychology- CMSC1223 was removed from degree plan and replaced with COL1111-College Success and Selected Gen Ed Requirements went from 6 hours to 7 hours of requirements which resulted in a decrease from 61 to 60 total hours. Dr. Carder made a motion seconded by Regent Kitch to approve the AA-Psychology Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AA-General Studies- CMSC1223 was removed from degree plan and replaced with COL1111-College Success which resulted in a decrease from 61 to 60 total hours. Number of electives went from 21 hours to 22 hours. Life science, physical science, and the selected general education optional courses changed as well. Dr. Krittenbrink made a motion seconded by Regent Kitch to approve the AA-General Studies Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AAS-Nursing- COL1111 was added to the degree and NURS1118 will decrease from 8 to 6 hours which will result in a decrease from 65-66 to 64-65 total hours. Dr. Carder made a motion seconded by Regent Thompson to approve the AAS-Nursing Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AS-Athletic/Personal Trainer-COL1111 was added to the degree as well as HPER1553 as an optional course requirement. CMSC1223 was removed from the degree which resulted in the decrease from 63 to 61-62 total hours. Regent Thompson made a motion seconded by Regent Kitch to approve the AS-Athletic/Personal Trainer Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AAS-Equine Science Assisted Therapy- COL1111 is replacing AGRI1101. Hours stay the same. Regent Thompson made a motion seconded by Regent Kitch to approve the AAS-Equine Science Assisted Therapy Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AAS-Sustainable Agriculture- COL1111 was added and CMSC1223 & AGRI2113 were omitted from course requirements, which resulted in a decrease from 63 to 61 total hours. Regent Kitch made a motion seconded by Dr. Carder to approve the AAS-Sustainable Agriculture Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AAS-Sustainable Agroecosystem Technology- AGE2143 and COL1111 were added and AGRI2113 was removed which resulted in the credit hours increasing from 60 to 61. The AGSU updates change the total number of hours for the embedded Sustainable Food Systems Technology Certificate of Mastery from 19 to 18 hours. Since it is embedded, we are not required to submit separate paperwork and therefore can include it with the AAS. Dr. Krittenbrink made a motion seconded by Regent Thompson to approve the AAS-Sustainable Agroecosystem Technology Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AS-Agriculture- AGRI1101 was removed, and COL1111 replaced CMSC1223 & AGRI2113 which resulted in a decrease in total hours from 65 to 62. Dr. Krittenbrink made a motion seconded by Dr. Carder to approve the AS-Agriculture Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and

Krittenbrink. Those voting against the motion: None

Certificate of Mastery-Sustainable Food Systems Technology- Total hours will change from 19 to 18 hours. Under Program Requirements: Change Intro to Agroecology and Sustainable Practices from 2 (AGSUI 012) to 3 hours (AGSU1013). Change Alternative Sustainable Enterprises from 4 hours (AGSU1034) to 2 hours (AGSU1032) Delete AGSU2032 Apiculture as a potential course. Students must take both Container Gardening (AGSU2042) and Vermiculture Technologies (AGSU2022). Regent Thompson made a motion seconded by Regent Kitch to approve the Certificate of Mastery-Sustainable Food Systems Technology Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AA-Pre-Education Elementary- CMSC1223 was removed from degree plan and replaced with COL1111-College Success. Life Science changed from 8 to 4 hours, humanities changed from 3 to 6 hours, Math changed from MATH1513 & MATH1473 to MATH1023 & MATH1303. The Program Core Requirements changed from 6 hours math, 15 hours Social studies, and 3 hours language to 3 hours Communications, 6 hours Math, 6 hours social studies, 4 hours science, and 5 hours language. Social Science under General Education Requirements was changed from 6 to 9 by adding PSY1113 to that section. PSY2163 and SOC1113 were added as optional courses under the Social Sciences section of Program Core Requirements. Dr. Krittenbrink made a motion seconded by Regent Thompson to approve the AA-Pre-Education Elementary Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

AS-Pre-Professional Science- The options were deleted to add more flexibility for our students. The total hours will decrease from 61-63 to 60-61. CMSC1223 was removed from the degree and replaced with COL1111. The physical science requirement went from 4-5 to 5 hours which changed the General Education requirements from 38-40 to 37-38. WILD1513 was removed and some AGSU classes are added as optional courses as well. Regent Kitch made a motion seconded by Dr. Carder to approve the AS-Pre-Professional Science Program Modification. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

President Bryant updated the Regents on Personnel:

New Hires-

- Natalie Cox – Head Coach of Men’s and Women’s Cross Country and Assistant Athletic Director

Resignations-

- Natalie Cox from the Director of NASNTI Part F position

Renewals-

- Jonathan Kubilis – Curriculum Development Specialist for NASNTI Stem Part A Grant
- Dee McKenna – Pre-Professional Sciences Academic Coach for NASNTI Stem Part A Grant
- Lisa Comer – Administrative and Data Entry Assistant for NASNTI Stem Part A Grant
- Dr. Julie Flegal-Smallwood – Director for NASNTI Stem Part A Grant
- Tamie McCabe – Data Analyst/Technology Specialist for NASNTI ANSC Part F Grant
- Jesse Botone – Data Entry Specialist/Administrative Assistant for NASNTI ANSC Part F Grant
- Matthew Cherry – Director of Veterans Upward Bound
- Roy Martin – Academic Specialist for Veterans Upward Bound
- Krista Morris – Academic Specialist for Veterans Upward Bound

Jena Marr updated the Regents on supplemental funding for grants. Collectively they have received \$219,637 in supplemental funds.

Dr. Carder made a motion, seconded by Regent Kitch to approve the President's Report. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

At 8:26pm, Dr. Carder made a motion, seconded by Regent Kitch to adjourn the meeting. Those voting for the motion: Regents, Ruhl, Kitch, Carder, Thompson and Krittenbrink. Those voting against the motion: None

Chairperson *Dr. Carder* Date *10-11-18*

Secretary *Jan Kitch* *Kenny Hull* Date *11/11/18*