

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

July 9, 2020

## MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, July 9, 2020, in the Conference Center, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday July 8, 2020, in prominent public view at the location of the meeting and on the College website, [www.redlandsc.edu](http://www.redlandsc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Jim Kitch	Dr. Juanita Krittenbrink
Lori Burns	Dr. Rhys Cole
Dr. David Von Tungeln	

### Redlands Community College Board of Regents absent:

Lynda McColl	Janie Thompson
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### Redlands Community College personnel present:

Jack Bryant, President  
Dayna Rowe, Executive Director of External Affairs  
Kim Andrade, Director of Human Resources  
Dr. Julie Flegal Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor  
Karen Huett, Scholar Coordinator | Scholars for Excellence in Child Care  
Marcia Shottenkirk, Professor of Liberal Studies | Department Head of Liberal Arts | Director of Service-Learning  
Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

### Guests present:

Lacey Gray

Regent Kitch called the meeting to order at 7:04 p.m. Roll call established the presence of a quorum with five (5) Regents present: Jim Kitch, Dr. David Von Tungeln, Dr. Juanita Krittenbrink, Lori Burns, and Dr. Rhys Cole

Announcements: President Bryant updated the Regents on the passing of Rose Marie Moore's husband Bob Moore. He also updated them on the enrollment numbers as of July 9 being 11.9% down.

Dr. Krittenbrink made a motion, seconded by Regent Burns, to approve the minutes of the June 4, 2020 Board Meeting. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant presented the Regents with the June financial update. He also went over the Debt and Lease responsibilities of Redlands Community College.

President Bryant updated the Regents on a letter from the Oklahoma Board of Nursing.

Dr. Kent Carder was not able to attend for the presentation of Service Plaque.

Karen Huett, Scholar Coordinator for Scholars for Excellence in Child Care, updated the Regents on the Scholars programs. Karen introduced one of her students in the program Lacey Gray, who talked to the Regents about the benefits of being in the program.

Chairman Kitch appointed a budget committee of Regents McColl, Dr. Krittenbrink and Dr. Cole.

President Bryant asked for a vote to approve/disapprove a grant application to the Mary K. Ashbrook Foundation. Dr. Von Tungeln made a motion, seconded by Dr. Cole to approve the grant application. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant asked for a vote to approve/disapprove Policy 311 Independent Contractor or Consultant. Dr. Cole made a motion, seconded by Regent Burns to approve Policy 311 Independent Contractor or Consultant. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant presented the Regents with You Tube Videos designed by Nathaniel Benge, one highlighted Dr. Rhys Cole's legacy at Redlands Community College. The other video was about the Redlands Community College student food pantry.

President Bryant asked for a vote to approve/disapprove changes to Policy 408 Chronic and Communicable Diseases. Dr. Krittenbrink made a motion, seconded by Dr. Von Tungeln to approve changes to Policy 408 Chronic and Communicable Diseases. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant updated the Regents on Fall 2020 semester plans. The classrooms will be all socially distanced. Athletics will possibly be postponed until Spring.

President Bryant updated the Regents on remodeling projects across campus, the front entrance, E-Sports, and Bookstore.

Jena Marr asked for a vote to approve/disapprove Known Purchases to a Single Vendor above \$50,000 for FY 21. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant updated the Regents on Personnel:

New Hire –

- Kristin Winterrowd, Instructional Designer
- Nathaniel Benge; Coordinator of Digital Media & Marketing
- Sharon Riley; Director of Learning Resource Center
- Stephanie Fisher; Cougar Corner Store Clerk
- Debra Lamar; Job Skills Specialist Project G.O.A.L.S.
- Hillary Godwin; Scholar Coordinator Assistant for SECC
- Cade Seymour; Technical Services Specialist I
- Quinten Roller, Technical Services Specialist I

Re-Hire:

- List provided

Resignation-

- K. Michelle Boyd; Job Skills Specialist Project G.O.A.L.S.
- Dr. Angela Ramey; Professor of Nursing
- Ronda Warren; Professor of Nursing

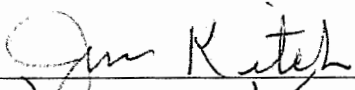
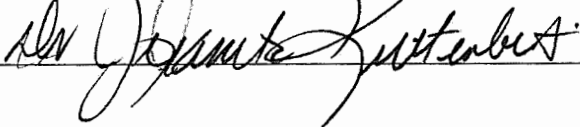
- Sharon Riley, Academic Specialist for Veterans Upward Bound

Retirement:

- Cheryl Noel; Records Specialist

Dr. Von Tungeln made a motion, seconded by Dr. Cole to approve the President Report. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

At 8:31pm, Dr. Krittenbrink made a motion, seconded by Regent Burns to adjourn the meeting. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Chairperson		Date	9/3/2020
Secretary		Date	9/3/2020

