

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

April 6, 2023

MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:00 p.m., Thursday, April 6, 2023, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date was properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday April 5, 2023, in prominent public view at the location of the meeting and on the College website, www.redlandsccl.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Kassandra Newell Janie Thompson
Dr. Juanita Krittenbrink Lori Burns
Lynda McColl Dr. David Von Tungeln

Redlands Community College Board of Regents absent:

Dr. Rhys Cole

Redlands Community College personnel present:

Jena Marr, Interim President
Annie Pearson, Dean of Academics
Dayna Rowe, Executive Director of External Affairs
Kim Andrade, Director of Human Resources
Dr. Julie Flegal-Smallwood, Director of the NASNTI STEM (Part A) Grant
Eli Zucksworth, Director of Institutional and Student Compliance
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Dr. Kathleen Coughlan, Professor of Anatomy, Physiology and Science/Department Head of Science/Director of the Honors Program/Faculty Senate President
Sam Nusz, Director for Artificial Insemination | Manager for the Darlington Applied Research Center
Brenda Harkins, Business Office Supervisor | Director of Purchasing
Kendra Horner, Controller
Gaylina Peters-Hurtt, Manager of Auxiliary Services
Tamie McCabe, Coordinator of Assessment and Colleague Manager
Dana Hunka, Assistant Registrar
Holly Avila, Registrar and Director of Student Records
Julie Lamb, Student Counselor for the NASNTI Part F Grant
Jay Neuhaus, Head Coach for Women's Basketball
Jose Molina Negron, Head Coach for Men's Basketball
Maxine Eden, Business Office Assistant
Dana Smith, Human Resources Specialist
Kenzi Hull, Executive Assistant to the President

Guests present:

None

Regent Thompson called the meeting to order at 7:02pm p.m. Roll call established the presence of a quorum with six (6) Regents present: Janie Thompson, Dr. David Von Tungeln, Lynda McColl, Dr. Juanita Krittenbrink, Lori Burns and Kass Newell.

Dr. Krittenbrink made a motion, seconded by Regent Newell to approve the minutes of the March 9, 2023 Board of Regents Meeting. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Interim President Marr presented the Regents with the March financial update.

President Bryant updated the Regents on an approval letter from the Oklahoma State Regents for Higher Education for Redlands Community College to offer micro-credentials in Artificial Insemination

President Bryant updated the Regents on a “Thank-You” from the Reynolds Family.

Dr. Julie Flegal-Smallwood updated the Regents on their recent trip to the Oklahoma State Capitol for Research Day at the Capitol with student Allison Tock, who presented her research. Dayna Rowe, Executive Director of External Affairs, and Jena Marr, Interim President were also able to attend the program to support Allison Tock in her endeavors.

Interim President Marr asked for a vote to approve/disapprove entering into a contract and creating a purchase order to Digi Security Systems for updated security cameras throughout campus in the amount of \$56,201.73. Dr. Von Tungeln made a motion, seconded by Regent Newell to approve creating a purchase order to Digi Security Systems for updated security cameras throughout campus in the amount of \$56,201.73. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Dr. Kathleen Coughlan updated the Regents on what the Faculty Senate has been working on. Policy 520 Campus Closures has been discussed at length. She also discussed adding this wording in a Syllabus Template contingent on BOR vote on P&P 520.

In the event of a closure or delay students should refer to Blackboard and/or their Redlands Community College e-mail for any expectations and/or alternate assignments for this course. Students who are unable to complete these alternate assignments during a closure or delay should contact their instructor as soon as possible in order to stay up to date in the class.

Please refer to the make-up policy section for the course regarding scheduled assignments and exams/quizzes whose due date falls on a closure. Please keep in mind that during closures faculty may not have the means to communicate via email and/or Blackboard.

[Please add additional information regarding your own course information here]

President Bryant asked the board for a vote to approve/disapprove changes to Policy 520 Campus Closures to add this language in red:

Total Closure means all classes are cancelled, all campus operations are suspended, and all personnel are prohibited from being on campus, except emergency personnel needed to maintain life, safety and security of Redlands property. *Although classes are cancelled, faculty may post online assignments and learning materials in an effort to keep instruction on schedule. It is the student's responsibility to check Blackboard for specific course instructions.*

Regent McColl made a motion, seconded by Dr. Krittenbrink to approve the changes to Policy 520 Campus Closures. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

President Bryant gave the Regents an update on Personnel.

New Hires:

- Macey Goretska will start on June 1, 2023 as our new Student Services Specialist I
- Sydney Dacus will start on April 10, 2023 as our new Student Services Specialist I
- Gerra James will start on May 1, 2023 as our new Outreach Specialist for NASNTI Part A Cooperative Grant

Resignations:

- None

Regent Newell made a motion, seconded by Regent Burns to approve the President's Report. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

At 7:28 pm Regent McColl made a motion, seconded by Dr. Krittenbrink to convene into executive session for discussion of the following items Pursuant to 25 O.S.2011, § 307(B) (1)

- Terms of Conditions for Employment for Jena Marr, Interim President and Chairman's recommendation regarding contract of Interim President effective July 1, 2023.
- Discussion of forward steps in the transition of leadership of Redlands Community College.

Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

At 8:39 pm, Dr. Krittenbrink made a motion, seconded by Dr. Von Tungeln to convene into open session. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Regent Burns made a motion, seconded by Dr. Von Tungeln that Jena Marr, be compensated \$180,000 for her role and added responsibilities as Interim President of Redlands Community College, effective April 1, 2023 in recognition of the duties and responsibilities she has assumed, will be assuming and to show our confidence in her ability. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, and Newell. Those voting against the motion: None

Chairman Thompson said "Item B the Board did not feel there is anything that requires a motion, the discussion for the next steps for the transition of looking for the next President was discussed. We feel like the most important aspect is to know what we are looking for and to know what is expected, and the same thing of our candidates, they are going to want to know what we want and expect, and so we want the faculty staff, student body and board to have an opportunity to say what they are looking for. So we are asking staff to conduct a survey of survey monkey or whatever we use to ask for your opinion and our opinions, it will only identify if you are faculty, staff, board member or a student as to what they feel are the characteristics and responsibilities of upcoming leadership. What they feel is a strength of the college, what they feel is a strength of the current leadership, where they would like to see the college go in the future; these are the types of things that we need to know ahead of time. Also, that way we have a feeling what we are looking for and what our expectations are and anybody that is coming in, including our Interim President, so everybody knows what we are looking for, what our desire is, so we don't believe that requires a vote. We are going to be directing staff to put that together. As we are making this transition, Jena has taken over as Interim President April 1st, and to begin that transition of leadership at Redlands Community College we the Board authorize President Bryant to work remotely as much as possible until his retirement to help him recover, he will be available as an advisor to both the board and Interim President Marr during this transition period, and will perform as much duties as he possibly can, but that will be minimal as his first responsibility is his health."

New Business: None

At 8:43 pm, Regent McColl made a motion, seconded by Regent Newell to adjourn the meeting. Those voting for the motion: Regents Thompson, Krittenbrink, Burns, and Von Tungeln. Those voting against the motion: None

Chairperson

Date

May 18, 2023

Secretary

Date

May 18, 2023

